

INSTRUCTOR INFORMATION

Dr. Tracy Bridgeford

Director, Technical Communication Graduate Certificate

Office: ASH 192D | ASH 192D

Office Hours: W 1:00–3:00 | and by appointment **Contact**: 402.554.3312 | <u>tbridgeford@unomaha.edu</u>

INFORMATION DESIGN

Information Design Assignment Checklist

Individual Deliverables

| | Assignment | Total | Given |
|----|--|-------|-------|
| 1 | In-class exercises + Participation | 5 | |
| 2 | Response to the Syllabus | 5 | |
| 3 | Responses to Readings | 5 | |
| 4 | Observation Journal | 5 | |
| 5 | Article | 5 | |
| 6 | Webtext | 5 | |
| 7 | Cover Memo | 5 | |
| 8 | Presentation of Web text | 5 | |
| 9 | Visual Technology Autobiography | 5 | |
| 10 | Cover Memo | 5 | |
| | Individual Deliverables Connected to the Collaborative Project | | |
| 11 | Pitch Proposal | 5 | |
| 12 | Individual Activity Narrative | 5 | |
| 13 | Performance Evaluation | 5 | |
| 14 | Performance Evaluation | 5 | |
| 15 | End of Semester Reflection Memo | 5 | |

Collaborative Deliverables

| | Assignment | Total | Given |
|----|-----------------------------------|-------|-------|
| 1 | Design Justification (cover memo) | 5 | |
| 2 | Audience Analysis Report | 5 | |
| 3 | Logo | 5 | |
| 4 | Journal Cover | 5 | |
| 5 | Website | 5 | |
| 8 | Peer Group Website Evaluation | 5 | |
| 10 | Collaborative Narrative | 5 | |
| 11 | Presentation | 5 | |