

Dr. Tracy Bridgeford (tbridgeford@unomaha.edu)
 Technical Communication, Fall 2010

Individual Deliverables

Individual Activity Log

Summarize the group's performance overall, providing rich details and examples as support. Attach the Group Activity Log before submitting.

Student's Name

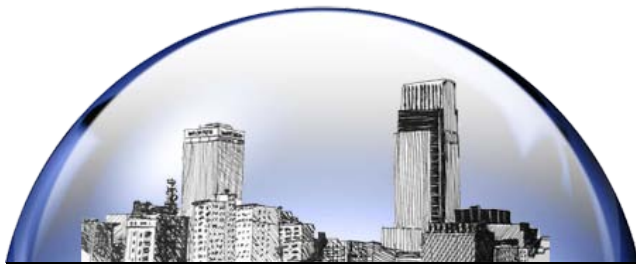
[Click and type project title here]

Date

[Click and type date here]

Project Title

Log	Activities	Action Steps	Rationale (for action steps)
(List and explain all activities in terms of the group's performance on this project.)	Refers to all events, research, discussions, sessions, and work in which the individual member engaged while working on the project.	Refers to specific procedures resulting from the events, discussions, sessions, and work. Steps can lead to new understandings, research, definitions, procedures, and so on.	Refers to the justification for the action and its relevance to the project's success.
	Refers to all events, research, discussions, sessions, and work in which the individual member engaged while working on the project.	Refers to specific procedures resulting from the events, discussions, sessions, and work. Steps can lead to new understandings, research, definitions, procedures, and so on.	Refers to the justification for the action and its relevance to the project's success.
	Refers to all events, research, discussions, sessions, and work in which the individual member engaged while working on the project.	Refers to specific procedures resulting from the events, discussions, sessions, and work. Steps can lead to new understandings, research, definitions, procedures, and so on.	Refers to the justification for the action and its relevance to the project's success.



Dr. Tracy Bridgeford (tbridgeford@unomaha.edu)
Technical Communication, Fall 2010

Individual Deliverables

Problems & Resolutions	<i>Problems</i>	<i>Action Steps</i>	<i>Resolution (or plan for resolution)</i>
(Report any problems affecting the outcome of the project and your plan for resolving them. This section DOES NOT refer to perfunctory problems such as finding a time to meet.)			
<i>Signature</i>			<i>Date</i>