

Dr. Tracy Bridgeford (tbridgeford@unomaha.edu)
Technical Communication, Fall 2010

Weekly Schedule

dropbox.com

All assignments will be submitted through **dropbox.com**. I have created a folder for each of you according to your last name. Each of your folders will contain two other folders called Individual Deliverables and Collaborative Deliverables respectively. Drop assignments in the appropriate folders. You will need to create an account at **dropbox.com** in order to submit your assignments. This account is free.

4 October

In Class

Structure of Information; Structure of Information Chart Assignment Review; Quick Exercise on Wordiness

Reading to Complete Before Class Begins

L&G (Chapter 5); Structure of Information

Deliverables Due by the Beginning of Class

Audience Analysis Worksheet Part 1 (collaborative)

11 October

In class

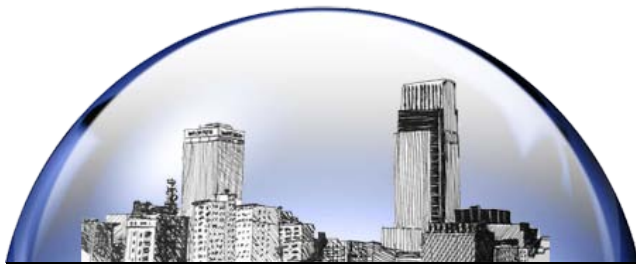
Definitions; Expanded Definition Assignment Review; Quick Exercise on Problem Modifiers

Reading to Complete Before Class Begins

L&G: (Chapter 11); Fact Sheet ([Example 1](#) and [Example 2](#))

Deliverables Due by the Beginning of Class

Audience Analysis Worksheet Part 2



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18 October

Fall Break: No Class

Reading to Complete Before Class Begins

[Oregon City](#) Example

Deliverables Due by the Beginning of Class

Structure of Information Chart (collaborative)

25 October

In class

Process Descriptions; Process Description Assignment Review; Quick Exercise on Smothered Verbs

Reading to Complete Before Class Begins

L&G (Chapter 12); Process Descriptions ([Example 1](#) and [Example 2](#))

Deliverables Due by the Beginning of Class

Fact Sheet